

To all MTTPA Members,

I am sending this letter to let all members know about the changes that have occurred with the way we cross the Canada/US Border. On May 10th the US customs set up a meeting in Bangor, Maine to explain the paper work that must be completed when importing and exporting our pulling units.

The meeting was attended by nine customs officials, three of which hold high managerial positions and were instrumental in having specialized paperwork created for our particular case. The other six customs officials were managers representing the 4 major points of entry from NB into the US. The US department of Agriculture had two representatives that were affiliated with the Maine State Fair Association. Many of the tractor pulls in Maine are affiliated with the ASDA. There was also representation from Senator Susan Collins office and 5 people from the MTTPA.

Throughout the two hour meeting we were taken thru the process of completing the paperwork required to enter the US. We were each given an information package that contained all of the forms needed. All of the documents will be available online and will have as many details as possible already filled out. This will help streamline the questions at the border and make it easier for us as pullers to complete the forms properly. Also, the paperwork can be filed online and through email.

Coming away from the meeting our group definitely felt that the US officials really wanted us to come into the State of Maine with very little effort. They reassured us that no new rules or laws have brought this situation about. Basically, we have just been allowed to cross into the US without filling out the previously regulated paperwork. Once it was realized that this paperwork was not being completed, due diligence prevailed and it could not just be passed by with a blind eye. We all know that in the last few years many regulations have been enforced that have been “let slide” for many years.

The Maine officials have spent a great deal of time searching and talking about the laws in order to simplify the procedure for us. The entire MTTPA representative and those from the Maine Fair Association agreed that the new procedures should be very manageable. It is up to all of us as individuals to have our paperwork completed but the MTTPA will do everything possible to make it easier and help educate everyone on how to get it done properly.

I am sure that everyone is wondering what all of this will cost us individually. The new cost will be \$13.75 US dollars per entry. This cost breaks down to \$10.75 US for a commercial entry and \$ 3.00 for an ALT card. These ALT cards are available for the US customs office in Portland, Maine. They can be purchased at any time and do not expire. Each time a unit crosses into the US a new ALT card will be required. These cards are not available online and will therefore require minimum 2 week timeline for the mail to clear the border.

Once we have educated ourselves further on the new system I am sure that all questions and fears will be dispelled. A great deal of work has already gone into making sure that we are able to move internationally and everyone wants to make this happen. I am sure that MTTPA will do its best to embrace the change and to help anyone with filling out the paperwork in the simplest and most painless way! More information will follow.

Respectfully,

John D MacLeod

Please find attached an outline of the steps to take for clearing customs.

Also, if you have any questions on the process please feel free to contact Elizabeth Craig with the US customs and Border Protection agency. She is the Entry Specialist Supervisor and is happy to answer any questions or help out with the process! Contact info for Ms. Craig is 207-771-3607 (phone) or elizabeth.craig@dhs.gov

All forms can be found at the following web site:

<http://www.cbp.gov/xp/cgov/toolbox/forms/>

1. Submit CF5106 to Entry Officer for Importer of Record (IOR) Number.
 - Entry will obtain the IOR and will create an MID (Manufacturer's Identification) for the importer
 - Entry will return the packet with both numbers plus instructions and forms (pro-forma invoice)
2. CBP Form 3461-Alt to be ordered at same time
 - Enclose \$3.00 for each Entry (CBP Form 3461-Alt) requested
 - US cash or check on US bank only
 - Entry will log the Entry in our system with the IOR
 - CBP 3461-Alt to be mailed to importer
2. Establish the country of origin of the tractor. If it originates in Canada, Mexico or the US, please complete CBP Form 434. This form will remain at home with your records. It does not have to be presented, merely available upon request. The "CA" special program indicator that designates this product for NAFTA treatment requires that the importer have a CF434 on file.
3. Before leaving for the border, complete 'pro-forma invoice' with following necessary information:
 - Name and address of owner (including postal code)
 - Importer of Record number:
 - MID (exporter's identification):
 - Tractor Make
 - Model
 - VIN# or serial #
 - Country of Origin (where manufactured):
 - Circle the Special Program Indicator: CA* MX
 - Current Value (what price would be expected if offered for sale):
 - Contact info: tel no., cell no., fax, email (if available)

* Circle CA only if there you have a completed CBP Form 434 Certificate of Origin in your home/office files.
4. a) Complete and sign a CBP Form 3461-Alt card. This provides the Entry Summary number that will identify the shipment within CBP's records.
b) Complete CBP Form 7533 Inward Manifest.
c) Complete CBP Form 7501 Entry Summary, using the identifying number from the 3461-Alt.
d) Complete top portions of CBP Form 3495.
The packet to be submitted to the CBP Officer upon arrival will consist of these four forms together with the pro-forma invoice.

The CBPO will tear one portion of the CF3461-Alt and attach it to the original copy of the CF7501 and invoice. The manifest will remain at the port of arrival

with the remaining stub. The importer will receive the following packet: a copy of the CBP Form 7501, invoice and, most importantly, the CBP Form 3495.

Now a Temporary Importation Bond type entry summary has been opened. By CBP regulations, the importer has one year to close out this entry, but it must be accomplished in any event when the product is returned to the commerce of Canada. Keep this packet in your glove compartment or other secure spot until re-exporting the tractor from the US.

5. If the tractor is of CA/US/MX origin, this temporary importation bond will not involve any bond or cash deposit, only your personal assurance that the tractor will be exported at the conclusion of the contest(s). If of foreign origin, the tractor will be released under TIB only on deposit of \$100 cash or check. The cash must be in US funds; the check would have to be on a US based bank. This cash security will be refunded after the tractor has been shown to be re-exported to Canada.

6. Other fees: User Fee: \$5.00
Agriculture Fee: \$5.75

These fees are collected by the CBP Officer at the port. They may be paid in US funds, a check drawn on a US bank, or by credit card.

Manual Processing Fee: \$3.00 (US cash or US bank check)

This fee, discussed in paragraph 2 above, is to be collected by the Entry Branch in Portland, at the time of ordering an entry number (3461-Alt).

None of these fees is refundable.

7. At time of return to Canada, stop first at the US border port and present the CBP Form 3495. The CBP Officer will complete the form and mail it to Portland to close out the TIB. If there had been a cash deposit, the Entry Office in Portland will process a refund. It may take 2 to 4 weeks for you to receive your money. Even if there were no deposit, as the tractor qualified for entry without surety as a product of NAFTA, it is essential that you stop with the 3495. Unless these TIB's are properly closed, CBP will not be able to justify future importations under the same simplified and expedited manner. Failure to close TIB's will necessitate referrals to a Customhouse broker for formal TIB on subsequent importations.
8. The CBP Form 3495 completes and closes this entry. When you come for another fair, please prepare another pro-forma, attach a new 3461-Alt and start the process anew.